

Used Oil Transporter Documentation

Used oil transporters must submit notification forms and supporting documentation to be certified in the State of Tennessee. Notification forms are submitted only once unless your business location or activity changes. However, supporting documentation for transporter certification must be provided annually along with the *Annual Report of Used Oil Management Activities*. The annual report form for your facility will be mailed to you from this office.

Standards for the Management of Used Oil may be obtained at the State of Tennessee Internet site, www.state.tn.us/environment/swm/swmregs. For copies of forms, contact Elizabeth Bunting at 615/532-9269 or email Elizabeth.Bunting@state.tn.us.

Notification and registration forms include:

Used Oil Collection Center Registration (Used Oil Schedule A): Required for facilities that operate used oil collection centers.

Used Oil Management Supplemental Information (Schedule B): For use by transporter or transfer facilities, processors, marketers, or burners of off-specification used oil.

Used Oil Management Notification Fee Form (NF-O). This form must be completed to obtain an EPA Facility Identification Number for a new facility or new location. For use by transporter or transfer facilities, processors, marketers, or burners of off-specification used oil. There is a one-time application fee of \$100.00 per number or for change of ownership.

Supporting documentation for transporter certification includes:

1. Submit a copy (front and back) of current commercial drivers license for each driver.
2. Submit a copy of a current Certificate of Insurance demonstrating one million dollars liability.
3. Briefly describe recordkeeping practices and submit example copies of shipping papers used to track pickup and delivery of used oil.
4. For each vehicle used to transport used oil, submit a copy of the annual vehicle inspection report conducted and signed by an authorized inspector in accordance with 49 CFR 396.17-25.
5. Submit a certificate signed by each driver that he/she has read and is familiar with Rule 1200-1-11-.11, *Standards for the Management of Used Oil*.

Note: The certification that each driver must sign should be as follows:

I certify that I have read and am familiar with the Used Oil Management Standards for Transporters in Rule 1200-1-11-.11. I am aware that knowingly giving or causing to be given any false information constitutes a Class C misdemeanor.

Signed: _____

Date: _____

Printed name: _____